

Scrutiny Co-ordination Committee

Time and Date

10.00 am on Wednesday, 22nd January, 2014

Place

Committee Rooms 2 and 3 - Council House, Earl Street, Coventry

Public Business

1. **Apologies and Substitutions**

2. **Declarations of Interest**

3. **Minutes**

(a) To agree the minutes of the previous meeting held on 11th December, 2013 (Pages 5 - 8)

(b) Matters Arising

4. **Overview and Scrutiny Management** (Pages 9 - 18)

The following matter is reported to Scrutiny Co-ordination Committee, in accordance with paragraph 2.6.4 of the City Council's Constitution, it being responsible for the overall co-ordination of the Overview and Scrutiny function and related responsibilities:

Cabinet Member (Education) Item of Urgent Public Business

Proposed Expansion of Edgewick Primary School 2015/16

The Acting Cabinet Member (Education) considered the above report at his meeting on 19th December, 2013. Councillor Clifford, the nominee of the Chair of Scrutiny Co-ordination Committee, attended the meeting and agreed that the decision was urgent and call-in should not apply. In accordance with paragraph 4.5.3.1 of the Council's Constitution, the report is presented to Scrutiny Co-ordination Committee to inform them of the reason for urgency. The reason for urgency was that in order to meet commitments towards the grant conditions for targeted basic need, the statutory consultation needs to be completed by the end of May 2014 and to meet this deadline formal consultation needed to begin on 6th January, 2014 for recommendation to Cabinet in March, 2014.

Report of the Director, Education and Inclusion (attached to assist Members in understanding the reason for urgency).

10.10 a.m.

5. Public Safety - Pilot Risk Assessment to Manage Service Demand
(Pages 19 - 24)

Briefing Note of the Deputy Director Strategy and Communities

Councillor Townshend, Cabinet Member (Community Safety and Equalities) has been invited to the meeting for the consideration of this item

10.45 a.m.

6. Effectiveness and Quality of Recent Consultation Exercises carried out by Coventry City Council (Pages 25 - 34)

Report of the Chief Executive

A Briefing Note from the Cabinet Member (Community Safety and Equalities) consideration of this matter on 18th December, 2013 is appended to the report.

Councillor Townshend, Cabinet Member (Community Safety and Equalities) has been invited to the meeting for the consideration of this item.

11.30 a.m.

7. Fact-finding and Civic Visit to Jinan, China (Pages 35 - 42)

Report of the Lord Mayor and the Executive Director, Place

8. Outstanding Issues

All outstanding issues have been included in the Work Programme

9. Scrutiny Co-ordination Committee Work Programme 2013/2014 (Pages 43 - 48)

Report of the Scrutiny Co-ordinator

10. Any Other Items of Public Business

Any other items of public business which the Chair decides to take as a matter of urgency because of the special circumstances involved.

Private Business

Nil

Chris West, Executive Director, Resources, Council House Coventry

Tuesday, 14 January 2014

Notes:1) The person to contact about the agenda and documents for this meeting is

Liz Knight, Democratic Services, Council House, Coventry, telephone 7683 3073, alternatively E-mail: liz.knight@coventry.gov.uk

- 2) Council Members who are not able to attend the meeting should notify Liz Knight no later than 9.00 a.m. on the day of the meeting, giving their reasons for absence and the name of the Council Member (if any) who will be attending the meeting as their substitute.
- 3) Scrutiny Board Members who have an interest in any report referred to this meeting, but who are not Members of this Committee, have been invited to notify the Chair by 12 noon on the day before the meeting that they wish to speak on a particular item. The Member must indicate to the Chair their reason for wishing to speak and the issue(s) they wish to raise.

Membership: Councillors F Abbott, J Blundell, J Clifford (Deputy Chair), C Fletcher (Chair), T Khan, R Sandy, T Skipper, S Thomas and K Taylor

By invitation Councillor P Townshend

Please note: a hearing loop is available in the committee rooms

If you require a British Sign Language interpreter for this meeting
OR if you would like this information in another format or
language please contact us.

Liz Knight, Governance Services - Telephone: 024 7683 3073
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